

the Pavement



VOLUNTEER CO-ORDINATORS London, West Midlands & Scotland (central belt)

**Are you a co-ordination ninja? Have you got organisational skills coming out of the ears?
Do you want to use them to help a unique small charity
working to support homeless people across the UK?**

The Pavement, a unique UK-wide magazine for a homeless readership, is looking for three regional co-ordinators to support its work on a volunteer basis.

Our co-ordinators will be our go-to local contact and an essential part of our small, friendly team. They will oversee the distribution of the magazine and help ensure that we make sure we deliver copies to the people who need it most. They will also keep regional listings of services updated and make sure we know about local events and developments that affect people who are homeless. They'll help out with social media and respond to general enquiries too. It's a role that you can make your own.

You'll be happy to work from home, and while there may be some an option to work for the offices of a partner organisation, you should have their own laptop or computer. We'll be there to offer lots of support by phone, Skype or during face-to-face meetings and training sessions, but you'll also need to be able to work on your own initiative too.

About you

We're looking for someone who is organised, has experience of project management and is able to prioritise their own workload. We are a very small team, so we're looking for someone who can work quite independently.

You'll have knowledge or an interest in the causes of homelessness and want to find out more.

We're looking for someone who can commit to about eight hours every week, ideally for a six month period.

About The Pavement

The Pavement is a unique UK-wide magazine for a homeless readership. Our volunteer journalists cover the news from, or affecting, the streets, and we often feature stories not seen in the mainstream press. Each copy also features The List, a regularly updated directory of homeless services, as well as cartoons, opinion pieces and more.

Though we deliver over 7,000 free copies to hostels, homeless charities, projects and libraries each month - in four of the UK's largest cities - we receive no statutory funding, and rely entirely on donations and grants from small trusts.

To apply, email: web@thepavement.org.uk and we'll send you our volunteer application form.

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